



2. How will the student's on-going learning be measured?  
Check all that apply.

- pre and post tests generated by the tutor
  - student's performance on assignments
  - demonstration of student learning through projects and hands-on activities that are assessed by the tutor
  - standardized tests to measure student progress
  - other measures as listed below:
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3. What is the timeline for improving this student's achievement, keeping in mind that state testing occurs in May of the school year?

- after school evening sessions from \_\_\_\_\_ to \_\_\_\_\_
  - weekend sessions from \_\_\_\_\_ to \_\_\_\_\_
  - other as listed below:
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4. Specific Tutoring Services

a.) Type of tutoring services to be provided:  
Check all that apply.

- teacher-directed
  - computer-driven
  - cooperative group
  - individualized study plan
  - other as listed below:
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b) Materials to be used:  
Check all that apply.

- computer software
  - reading materials
  - paper and pencil activities
  - textbooks
  - manipulatives
  - other as listed below:
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c.) Number of hours of tutoring services covered by this agreement:

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d.) Specific location of tutoring services:

- G.L.H. Johnson Elementary School
  - home of student
  - other as listed below:
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e.) Type of tutoring service:

- individual
- small group (less than 6)
- average group (7-15)
- other

5. a.) Tutor will send a written progress report to parent and school SES facilitator no less often than monthly.

b.) Procedure for parent notification of student progress:  
Check all that apply.

- written reports
- parent meetings
- emails to parent
- telephone calls to parent
- other as listed below:  
\_\_\_\_\_

6. Attendance: Students must attend tutor services on a regular basis. Absences in excess of 3 sessions may result in termination of services. The SES provider will notify the SES facilitator and the parent that services have been terminated. For students who have tutors one-to-one, parents need to inform the tutor at least 24 hours in advance if their child is unable to attend the scheduled tutoring session.

7. Termination of services:  
The parent has a right to terminate tutoring services at any time and for any reason by notifying the school in writing of the decision to terminate, and the date the termination takes effect. DPS or the Virginia Department of Education also may terminate this agreement if the tutor (SES provider) does not meet stated measurable goals and timelines and/or does not comply with the agreement between the tutor and DPS. The tutor (SES provider) shall terminate this agreement if student absences exceed the number specified in # 6 above, and may terminate for any reason by providing 30 days' written notice to the parent and DPS.

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I certify that I have read and understood this Tutor and Parent Agreement. I request that DPS release to the selected tutor (SES provider) those academic records regarding my child that the provider requests in order to provide tutoring services to my child during the 2010 – 2011 school year. I also request that the SES provider release to DPS all records in the provider's possession that relate to the SES tutoring services provided during the 2010 -2011 school year.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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I agree not to disclose to the public the identity of this child without the written consent of the parent, and I agree to abide by this Tutor and Parent Agreement.

Signature of SES Representative on behalf of the SES provider company:

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

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Signature of DPS Representative \_\_\_\_\_ Date \_\_\_\_\_